

STABIL ELEKTROTECHNIK GmbH provides its business partners, customers and interested parties with a wide array of information on its internet site <a href="http://stabil-elektrotechnik.com/de/">http://stabil-elektrotechnik.com/de/</a>. We place particular value on handling your personal information and information about your company in a confidential and secure manner.

The following data protection declaration serves as the basis for our actions and it entails an integral part of the business relationship with our partners, interested persons and third parties.

We update our data protection declaration as needed in response to legal and technical changes. The most recent version of the data protection declaration published on our website is considered valid.

The data protection declaration comprises the following points:

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# 1. Name and address of the data processing controller

The controller in the sense of the General Data Protection Regulation, other data protection laws applicable in the member states of the European Union and further regulations with legal data protection implications is:

#### STABIL ELEKTROTECHNIK GmbH

Lise-Meitner-Str. 2 73230 Kirchheim, Germany / Teck Tel: +49 (7021) 7381-0 F: +49 (7021) 7381-90

Email: <u>info@stabil-elektrotechnik.de</u>

Website: http://stabil-elektrotechnik.com/de/

#### 2. Name and address of the data protection officer

The data protection officer of the data processing controller is:
Dirk Janthur
Datenschutzberatung Janthur GmbH
Hedelfinger Strasse 12
73734 Esslingen, Germany
Tel: +49 711 71530104

Tel: +49 711 71530104 dirk.janthur@janthur.net

#### 3. Use of cookies

The internet pages of STABIL ELETROTECHNIK GmbH make use of cookies. Cookies are files that an internet browser saves on the user's computer system. Cookies can be transmitted to the user's system when he/she accesses a website, allowing for this user to be identified. Cookies help facilitate the use of the internet site for its users.

A user can deactivate the use of cookies at any time by selecting the appropriate settings on the internet browser. Any cookies that have been saved can also be deleted. Please be advised that deactivating cookies might limit the full functionality of some of the features available on our internet site.

#### 4. Creation of log files

STABIL ELEKTROTECHNIK GmbH collects data and information through an automated system each time its internet site is accessed. This data and information is saved in server log files.

The following data may be collected:

- (1) Information about the type of browser and the version being used
- (2) The user's operating system
- (3) The user's internet service provider
- (4) The user's IP address
- (5) Date and time of access
- (6) Websites from which the user's system accessed our internet site (referrer)
- (7) Websites that the user's system accessed through our website



Processing this data assists us in delivering the contents of our internet site, guaranteeing the functioning of our IT systems, and optimising our internet site. The data contained in the log files are always stored separately from other personal data pertaining to the user.

#### 5. Analysis tools

STABIL ELEKTROTECHNIK GmbH uses Google Analytics, a web analysis service provided by Google Inc. ('Google'). Google Analytics uses 'cookies', which are text files placed on your computer, to help the website analyse how users use the site. The information generated by the cookie about your use of the website (including your IP address) will be transmitted to and stored by Google on servers located in the United States. Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf. Google will not associate your IP address with any other data held by Google. You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website. By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set out above.

#### 6. Third-party links and content on our site

You can find links to the offerings of third parties on our internet site. STABIL ELEKTROTECHNIK GmbH does not assume any liability for these sites or for how they handle your personal data.

Liability notice: In its decision of 12 May 1998, the district court of Hamburg stated that providing a link may entail shared responsibility for the content of the linked site. This can only be avoided by explicitly disclaiming responsibility for the content in question. STABIL ELEKTROTECHNIK GmbH has included links to other websites on its own internet site. For all such cases, STABIL ELEKTROTECHNIK GmbH expressly declares that it has not in any way influenced the design or the contents of the linked websites. STABIL ELEKTROTECHNIK GmbH herewith expressly distances itself from the contents contained in any linked sites on our homepage and does not regard these contents as its own. This applies for all links displayed on the website of STABIL ELEKTROTECHNIK GmbH and for all contents of the pages to which the banners, buttons and links that are visible on our site lead.

# 7. SSL encryption

This website uses SSL encryption for the purpose of securing and protecting the transfer of confidential contents, such as information provided on questionnaires, which you send to us as the site operator. You will recognise an encrypted connection when the 'http://' in the address bar of your browser changes to 'https://' and when you see a lock symbol in your browser line.

When SSL encryption is activated, any data that you transmit to us cannot be viewed by third parties.

#### 8. Registration on our internet site

If the data subject chooses to register on the internet site of the data processing controller by providing his/her personal information, any information entered into the respective entry form will be transferred to the data processing controller. The data will only



be saved by the data processing controller for internal purposes.

When registering, the user's IP address will be saved long with the data and time of registration. This helps us protect ourselves against the improper use of our services. No data will be passed on to third parties. One exception exists whenever a legal obligation to share this information is in place.

Registering this data is required in order to provide the user with our contents and services. Registered individuals always have the option of having the stored data deleted or changed.

The data subject may also obtain information about the storage of personal data pertaining to him/her at any time.

#### 9. Newsletter

When a user subscribes to our company's newsletter, the data provided in the respective entry form are transferred to the data processing controller.

When subscribing for the newsletter, the user's IP address will be saved long with the data and time of registration. This serves to prevent any abuses of the services provided and of the email address of the data subject. No data will be passed on to third parties. One exception exists whenever a legal obligation to share this information is in place.

This data will only be used for distributing the newsletter. The data subject may cancel the newsletter subscription at any time. The data subject may also withdraw his/her consent for the storage of personal data at any time. A link has been included in the newsletter for this purpose.

# 10. Channels for contacting us

The internet site of STABIL ELEKTROTECHNIK GmbH contains a contact form that may be used to enter into contact with the company electronically. Contact can also be made by using the email address provided on the site. If the data subject uses one of these channels to enter into contact with the data processing controller, the transferred personal data pertaining to the data subject will automatically be saved. The storage of this data solely serves the purposes of processing the request or making contact with the data subject. No data will be passed on to third parties.

Any personal data shared in this context is done so on a voluntary basis. STABIL ELEKTROTECHNIK GmbH has implemented all technical and organisation measures in order to ensure that this data remains secure.

Nevertheless, please be very careful with your entries and do not share any sensitive information, such as bank account information, using the contact form.

# 11. Routine deletion and blocking of personal data

The data processing controller processes and saves personal data pertaining to the data subject only for as long as it serves the purpose of storage. Data may only be stored beyond this period to the extent that this is prescribed by European or national legislators through EU regulations, laws or other requirements with which the data processing controller must comply.

As soon as the data storage purpose is no longer valid or the retention period specified by one of the above-mentioned requirements has expired, the personal data will routinely be blocked or erased.



# 12. Rights of the data subject

Whenever personal data pertaining to you is processed, you are considered a data subject pursuant to the GDPR and you are entitled to the following rights and obligations.

You may exercise all rights in relation to the company using the contact information provided under Point 1 or in relation to our data protection officer using the contact information provided in Point 2.

# 12.1. Right to information

You may request that the controller provides you with confirmation as to whether or not we have processed any personal information pertaining to you.

If data processing has taken place, you may request the following information from the controller:

- a. the purposes for which the personal data are being processed;
- b. the categories of the personal data being processed;
- c. the recipients or the categories of recipients for whom the personal data pertaining to you have been provided or are to be provided;
- d. the planned period of time for which the personal data pertaining to you are to be stored, or, if details about this are not possible, the criteria used for determining this period of storage;
- e. the existence of the right to request from the controller rectification or erasure of personal data or restriction of processing concerning the data subject or to object to processing;

the right to lodge a complaint with a supervisory authority;

- g. all available information as to the origin of the data, provided that the personal data have not been collected from the data subject;
- h. the existence of automated decision-making, including profiling, referred to in Article 22(1) and (4) of the GDPR and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

You have the right to receive information as to whether the personal data pertaining to you will be transferred to a third country or to an international organisation. In this regard, you may request to be informed about the sufficient guarantees pursuant to article 46 of the GDPR in connection with the transfer.

In cases of data processing for the purposes of scientific or historical research or for statistical research purposes,

this right to information can be restricted to the extent that it is likely to render the realisation of research or statistical purposes impossible or to seriously impair them and restriction is necessary for fulfilling the purposes of research or statistics.

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# **Data Protection**



# 12.2. Right to rectification

You have the right to rectification and/or completion in relation to the controller, to the extent that the processed personal data pertaining to you are inaccurate or incomplete. The controller is to execute the rectification without undue delay.

In cases of data processing for the purposes of scientific or historical research or for statistical research purposes,

this right to rectification can be restricted to the extent that it is likely to render the realisation of research or statistical purposes impossible or to seriously impair such purposes and restriction is necessary for fulfilling the purposes of research or statistics.

# 12.3. Right to restriction of processing

You have the right to request from the controller restriction of processing of personal data pertaining to you whenever one of the following applies:

- a. if you contest the accuracy of the personal data for a period sufficient for the controller to verify the accuracy of the personal data;
- b. the processing is unlawful and you oppose the erasure of the personal data and instead request the restriction of the use of the personal data instead;
- c. the controller no longer needs the personal data for the purposes of the processing, but these data are required by you for the establishment, exercise or defence of legal claims; or
- d. when you have objected to processing pursuant to Article 21(1) of the GDPR pending the verification whether the legitimate grounds of the controller override your own.

If the processing of personal data pertaining to you has been restricted, such personal data shall, with the exception of storage, only be processed with your consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the Union or of a Member State.

If the restriction of processing has been obtained pursuant to requirements specified above, you shall be informed by the controller before the restriction of processing is lifted.

In cases of data processing for the purposes of scientific or historical research or for statistical research purposes,

this right to restriction of processing can be restricted to the extent that it is likely to render the realisation of research or statistical purposes impossible or to seriously impair such purposes and restriction is necessary for fulfilling the purposes of research or statistics.

# 12.4. Right to erasure

- 12.4.1. You have the right to obtain from the controller the erasure of personal data pertaining to you without undue delay and the controller shall have the obligation to erase personal data without undue delay whenever one of the following grounds applies:
- a. the personal data pertaining to you are no longer necessary in relation to the purposes for which they were collected or otherwise processed;



- you withdraw your consent on which the processing is based according to point (a) of Article 6

   (1), or point (a) of Article 9 (2) of the GDPR, and where there is no other legal ground for the processing;
- c. you object to the processing pursuant to Article 21 (1) of the GDPR and there are no overriding legitimate grounds for the processing, or you object to the processing pursuant to Article 21 (2) of the GDPR;
- d. the personal data pertaining to you have been unlawfully processed;
- e. the personal data pertaining to you have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject;
- f. the personal data pertaining to you have been collected in relation to the offer of information society services referred to in Article 8 (1) of the GDPR.
- 12.4.2. If the controller has made the personal data pertaining to you public and is obliged pursuant to paragraph 17 (1) of the GDPR to erase this data, the controller, taking account of available technology and the cost of implementation, shall take reasonable steps, including technical measures, to inform controllers which are processing the personal data that you, as the data subject, have requested the erasure by such controllers of any links to, or copy or replication of, those personal data.
- 12.4.3. The right to erasure shall not apply to the extent that processing is necessary for
- a. exercising the right of freedom of expression and information;
- compliance with a legal obligation which requires processing by Union or Member State law
  to which the controller is subject or for the performance of a task carried out in the public
  interest or in the exercise of official authority vested in the controller;
- c. reasons of public interest in the area of public health in accordance with points (h) and (i) of Article 9 (2) as well as Article 9 (3) of the GDPR;
- d. archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) of the GDPR in so far as the right referred to in paragraph 1 is likely to render impossible or to seriously impair the achievement of the objectives of that processing; or
- e. the establishment, exercise or defence of legal claims.

#### 12.5. Right to notification

If you have exercised your right to rectification, erasure or restriction of processing in relation to the controller, the latter shall communicate any rectification or erasure of personal data or restriction of processing to each recipient to whom the personal data pertaining to you have been disclosed, unless this proves impossible or involves disproportionate effort.

The controller shall inform you about those recipients upon your request.

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# 12.6. Right to data portability

You have the right to receive the personal data pertaining to you, which you have provided to a controller, in a structured, commonly used and machine-readable format. You also have the right to transmit these data to another controller without hindrance from the controller to which the personal data have been provided, provided that:

- a. the processing is based on consent pursuant to point (a) of Article 6 (1) of the GDPR or point (a) of Article 9 (2) of the GDPR or on a contract pursuant to point (b) of Article 6 (1) of the GDPR; and
- b. the processing is carried out by automated means.

In exercising this right to data portability, you also have the right to have the personal data pertaining to you transmitted directly from one controller to another, provided this is technically feasible. The rights and liberties of other individuals may not be impaired by this.

The right to data portability shall not apply to processing personal data that is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

# 12.7. Right to object

You have the right to object, on grounds relating to your particular situation, at any time to the processing of personal data pertaining to you which is based on Article 6 (1) point (e) or (f) of the GDPR, including profiling based on these provisions.

The controller shall no longer process the personal data pertaining to you unless the controller demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms or for the establishment, exercise or the processing serves the defence of legal claims.

If the personal data pertaining to you are processed for direct marketing purposes, you shall have the right to object at any time to processing of personal data pertaining to you for such purposes, which includes profiling to the extent that it is related to such direct marketing.

Should you object to data processing for direct marketing purposes, the personal data pertaining to you shall no longer be processed for such purposes.

In the context of the use of information society services, and notwithstanding Directive 2002/58/EC, you may exercise your right to object by automated means using technical specifications.

In cases of data processing for the purposes of scientific or historical research or for statistical research purposes,

if personal data pertaining to you are processed for scientific or historical research purposes or statistical purposes pursuant to Article 89 (1) of the GDPR, you shall have the right, on grounds relating to his or her particular situation, to object to processing of personal data pertaining to you.

This right to object can be restricted to the extent that it is likely to render the realisation of research or statistical purposes impossible or to seriously impair them and restriction is necessary for fulfilling the purposes of research or statistics.



# 12.8. Right to withdraw the legal data protection consent declaration

You have the right to withdraw your declaration of consent pertaining to data protection at any time. By withdrawing your consent, the legality of processing on the basis of the consent granted until the point of withdrawal shall remain unaffected.

# 12.9. Automated individual decision-making, including profiling

You have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects for yourself or similarly significantly affects your person. This shall not apply if the decision:

- a. is necessary for entering into, or for the performance of, a contract between yourself and a data controller:
- b. is authorised by Union or Member State law to which the controller is subject and which also lays down suitable measures to safeguard your rights and freedoms and legitimate interests; or
- c. is based on your explicit consent.

These decisions may not be based on special categories of personal data referred to in Article 9 (2) of the GDPR, unless point (a) or (g) of Article 9 (2) applies and suitable measures to safeguard your rights and freedoms and legitimate interests are in place.

In the cases referred to in points (a) and (c) of paragraph 2, the data controller shall implement suitable measures to safeguard your rights and freedoms and legitimate interests, at least the right to obtain human intervention on the part of the controller, to express his or her point of view and to contest the decision.

# 12.10. Right to lodge a complaint with a supervisory authority

Without prejudice to any other administrative or judicial remedy, you have the right to lodge a complaint with a supervisory authority, in particular in the Member State of your habitual residence, place of work or place of the alleged infringement if you consider that the processing of personal data pertaining to you violates the GDPR.

The supervisory authority with which the complaint has been lodged shall inform the complainant on the progress and the outcome of the complaint including the possibility of a judicial remedy pursuant to Article 78 of the GDPR.

### 13. Transfer of data to third parties

The transferring of data shall not be carried out; possible exceptions are regulated in the following points. Transfer may not, in particular, be carried out for commercial purposes (address trading).

#### 14. Legal basis for data processing

To the extent that we obtain consent from the data subject for processing personal data, point (a) of article 6 (1) of the EU General Data Protection Regulation (GDPR) shall serve as the legal basis.

When processing personal data required to execute a contract to which the data subject is a party, point (b) of article 6 (1) of the GDPR



shall serve as the legal basis. This also applies for data processing transactions required for executing precontractual measures.

To the extent that the processing of personal data is necessary to fulfil a legal obligation to which our company is subject, point (c) of article 6 (1) of the GDPR shall serve as the legal basis.

In the event that the vital interests of the data subject or another natural person necessitate the processing of personal data, point (d) of article 6 (1) of the GDPR shall serve as the legal basis.

If data processing is necessary for protecting the justified interests of our company or of a third party and this does not outweigh the interests, basic rights and fundamental freedoms of the data subject, point (f) of article 6 (1) of the GDPR shall serve as the legal basis for data processing. The justified interests of our company lie in the performance of our business activities.

# 15. Duration of personal data storage

Personal data are stored for the duration of the respective statutory retention period. Once this person has expired, the data shall be routinely deleted, provided that there is no necessity for initiating or fulfilling a contract.

# 15.1. Questions & suggestions

If you have any questions or suggestions, please send us an email to info@stabil-elektrotechnik.de

30 April 2018.